

DELIVERY UNIT
SERVICE AREA

Family Service
Family Service

DESCRIPTION OF CURRENT FEES AND CHARGES				
Fee/Charge	Description	Current Charge £		Proposed 2016/17 Fee/Charge £
Library review amended fees and charges				
Adult Book Fines	This charge is levied for the late return of adult book items. Items can now be renewed 24/7 online or by phone	0.20	Per Day, Per Item	0.25
Child Book Fines	This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	0.00	Per day, Per item	0.05
Reservation, No Notification/ email (specially purchased stock)	This charge is levied where an item is purchased in response to a reservation.	1.00	Per item	1.10
Reservation, Postal Notification (specially purchased stock)	This charge is levied where an item is purchased in response to a reservation.	£1.00 plus 2nd class post	Per item	£1.10 Plus 2nd Class Post
Reservation, No Notification/ email notification (Barnet stock)	Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	1.00	Per Item	No charge
Reservation, Postal Notification (Barnet stock)	Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	£1.00 plus 2nd class postage	Per Item	2nd class postage only
Late return fees for items borrowed from the British library	This charge is levied where items borrowed from the British Library are returned late	4.30	Per Item	4.55
One off events	This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	4.95	Per session, per person	£0 up to £20
Training courses for professionals and organisations (1/2 day - off the peg)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	39.50	Per delegate	75.00
Training courses for professionals and organisations (1/2 day - bespoke)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	300.00	Per organisation	400.00
Local History Training/ Talks for organisations (bespoke)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	40.00	Per session	75.00
Music Sets And Scores for choirs based in Barnet	Subscription fee	30.00	Per subscription Per annum	Loan charge of 25p per score per month (min 2 month loan)
Music Sets And Scores for choirs based in Barnet	Overdue charge	0.50	Per score, Per week	25p per score, Per month/ part month
Music Sets And Scores for all choirs	Courier delivery charge for direct delivery	Not currently offered	Per box	5.00
Music Sets And Scores for all choirs	Cancellation fee for every score ordered but then not required	None	Per title	10.00
Music Sets And Scores for all choirs	Administration fee to replace lost items. This is payable by music groups and organisations.	£5.00 + cost of replacement	Per set lost	£10.00 + cost of replacement
Music Sets And Scores for choirs based outside Barnet	Subscription fee	30.00	Per subscription Per annum	Loan charge of 35p per score per month (min 2 month loan)
Music Sets And Scores for choirs based outside Barnet	Overdue charge	0.50	Per score, Per week	35p per score, Per month/ part month
Music Sets And Scores	Charge made to other Boroughs for the loan of Barnet sets and scores	6.00	Per 20 items	12.00

To be noted at Policy & Resources Committee, as approved at Environment Theme Committee 11th January 2016 Appendix F

Description of Charge	UNIT	Subject to VAT	2015/16 charge excluding VAT	2016/17 charge excluding VAT	COMMENTS	% increase
Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	VAT not applicable	£113.50	£137.00	Charge includes initial site inspection, and recording, further joint site visits with specialist as required. compliance plus travel costs	21%
Section 50 Street works licence and inspections	Per licence	VAT not applicable	£280 + £150	£496.00	Covers staff time and NRSWA notification costs (also includes Section 50 inspections below).	15%
Memorial Seat/bench, up to 6ft in length, including on-going care for 10 years.	Each Bench	VAT not applicable	£1,090.00	£137 + £1025 for cost of bench + £130 for cost of plaque if required	To be consistent with Hendon Cemetery. Price excludes bench	7%
Type 1 Bronze Plaque (to be erected on existing bench)	Each	VAT not applicable	£97.00	£178.00	New Product/Service to be consistent with Hendon Cemetery (includes plaque)	84%
Licence to place skip on the highway	Each	VAT not applicable	£28 per week with a £56 minimum, thereafter £26 per week	£56.00	Minimum of two weeks will apply	12%
Renewal for expired skip licence	Each	VAT not applicable	£28 per week with a £56 minimum, thereafter £26 per week	£56.00	Minimum of two weeks will apply	12%
Interment - pre-dug grave (new fee)	Each	VAT not applicable	New Service	£625.00		
Banner in/on Parks	events	VAT not applicable	n/a	£30.00 per week	Banners in/on parks - New charge to manage appropriate display of publicity materials. A weekly charge for displaying an advertisement banner on park fencing/furniture or free standing e.g. fairs, fetes, fitness groups etc	
Trade Waste	Provision of 240 Litre Bin	VAT not applicable	£363.10	£384.85	Trade Waste – 6% increase to be set as a reasonable charge, having considered the cost of service and benchmarking data from other authorities	6%
Trade Waste	Provision of 360 Litre Bin	VAT not applicable	£422.75	£448.10	Trade Waste – 6% increase to be set as a reasonable charge, having considered the cost of service and benchmarking data from other authorities	6%
Trade Waste	Provision of 660 Litre Bin	VAT not applicable	£651.75	£690.85	Trade Waste – 6% increase to be set as a reasonable charge, having considered the cost of service and benchmarking data from other authorities	6%
Trade Waste	Provision of Chamberlain Bin (940 Litre)	VAT not applicable	£788.20	£835.45	Trade Waste – 6% increase to be set as a reasonable charge, having considered the cost of service and benchmarking data from other authorities	6%
Trade Waste	Provision of 1100 Litre Bin	VAT not applicable	£881.50	£934.35	Trade Waste – 6% increase to be set as a reasonable charge, having considered the cost of service and benchmarking data from other authorities	6%
Trade Waste	Provision of 50 sacks (recycling)	VAT applicable	n/a	£110.05	Trade Waste - New charge to encourage recycling from businesses which form part of the trade waste transformation project	
Trade Waste	Provision of 100 sacks (recycling)	VAT applicable	n/a	£186.43	Trade Waste New charge to encourage recycling from businesses which form part of the trade waste transformation project	
Trade Waste	Cardboard Sticker	VAT applicable	n/a	£5.00	Trade Waste - New charge to encourage recycling from businesses which form part of the trade waste transformation project	
Trade Waste	Provision of Food Caddie (23 Ltr)	VAT not applicable	n/a	1.55 per visit	Trade Waste - New charge to encourage recycling from businesses which form part of the trade waste transformation project	
Trade Waste	Contract Cancellation Fee	VAT not applicable	n/a	10% of annual cost	Trade Waste - New Charge. Administration cost for cancellation of contract, collection and cleaning of bin for reuse or collection and disposal of bin.	

Description of Charge	UNIT	Subject to VAT	2015/16 charge excluding VAT	2016/17 charge excluding VAT	COMMENTS	% increase
Hendon Park Car Park	Hendon Park Short Stay Bays Up to 30 mins	VAT not applicable	Free of Charge	Free of Charge	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Hendon Park Car Park	Hendon Park Short Stay Bays Up to 1 hour	VAT inclusive	£1.00	£1.00	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Hendon Park Car Park	Hendon Park Short Stay Bays Up to 2 hours	VAT inclusive	£1.50	£1.50	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Hendon Park Car Park	Hendon Park Short Stay Bays Up to 3 hours	VAT inclusive	£2.00	£2.00	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Hendon Park Car Park	Hendon Park Long Stay Bays Up to 4 hours	VAT inclusive	£5.00	£5.00	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Hendon Park Car Park	Hendon Park Long Stay Bays All Day	VAT inclusive	£6.00	£6.00	Charges for parking in the Hendon Park car park. The charges cover x15 short stay spaces and x5 long stay spaces. Charges were introduced in September 2014 following a consultation and the implementation of a traffic management order.	
Parking (SPA)	Bunns Lane Car Park - Long Stay	VAT not applicable	£5.00	£5.50	Bunns Lane Car Park is in Mill Hill Town Centre. The Council supports short stay parking in its Town Centres to support economic activities but recognises that there may also be a need for long stay parking. The increase in charges relates to only Long Stay Parking only and is aimed at encouraging short stay parking while remaining competitive.	10.00%

For approval at Policy & Resources Committee, save the statutorily prescribed items

Fees & Charges 2016/17

Assurance

	Current	Proposed	Change
	2015/16	2016/17	
	£	£	
School Admission Appeals Services available from London Borough of Barnet Governance Service for all Admission Appeals (Casual and Coordinated Appeals)			
Cost per Appeal	150	170	13%
Cost per Appeal - appeal hearings with five or more per day	n/a	150	new charge
Cost per withdrawn/cancelled Appeal - appeal outside of 10 workings days. Full fees apply inside this time period	50	57	14%

	Current	Proposed	Change
	2015/16	2016/17	
	£	£	
Electoral Services			
Purchase Full Electoral Register (by: Polling District, Ward or Borough) Statutory Charges set in legislation. <i>only available to recipients named in legislation (e.g. registered political parties, credit reference agencies)</i>	<u>Paper Copy:</u> £10 + £5 per 1000 electors or part thereof	<u>Paper Copy:</u> £10 + £5 per 1000 electors or part thereof	0%
	<u>Data Copy:</u> £20 + £1.50 per 1000 electors or part thereof	<u>Data Copy:</u> £20 + £1.50 per 1000 electors or part thereof	
Purchase 'Open' Electoral Register (by: Polling District, Ward or Borough) Statutory Charges set in legislation. <i>excludes electors that have 'opted-out of the Open Register' and may be purchased by anybody</i>	<u>Paper Copy:</u> £10 + £5 per 1000 electors or part thereof	<u>Paper Copy:</u> £10 + £5 per 1000 electors or part thereof	0%
	<u>Data Copy:</u> £20 + £1.50 per 1000 electors or part thereof	<u>Data Copy:</u> £20 + £1.50 per 1000 electors or part thereof	
Purchase 'Marked Copy' of Electoral Register (by: Polling District, Ward or Borough) following an election Statutory Charges set in legislation. <i>only available to recipients named in legislation (e.g. registered political parties, election candidates etc)</i>	<u>Paper Copy:</u> £10 + £2 per 1000 electors or part thereof	<u>Paper Copy:</u> £10 + £2 per 1000 electors or part thereof	0%
	<u>Data Copy:</u> £10 + £1 per 1000 electors or part thereof	<u>Data Copy:</u> £10 + £1 per 1000 electors or part thereof	
Purchase 'Letter of Residence' <i>registered electors can purchase this as proof of their entry on register</i> Discretionary Charge	Current Year £26	Current Year £19.50	-33%
	2 - 5 Years £31	2 - 5 Years £24.50	-26.5%
	Over 5 Years £36	Over 5 Years £29.50	-22%

Appendix F

To be noted at Policy & Resources Committee, as approved at Adults & Safeguarding Theme Committee 12th November 2015

Removal of subsidy from home meals service: prices (all costs are per meal)

At present these costs are indicative, pending the provider chosen

Type	£
Standard	6.25
Kosher	11.4
Caribbean	8.39
Asian Veg	8.34
Halal	8.34
Pureed	8.38